



Republic of the Philippines  
Department of Education  
Region VI-Western Visayas  
**SCHOOLS DIVISION OFFICE OF KABANKALAN CITY**  
Tayum St., Barangay 8, Kabankalan City, Negros Occidental  
Tel. No. (034) 471-2003 • (034) 471-2454



## AUTHORITY TO TRAVEL

CONTROL NO:

14434

REGION VI -WESTERN VISAYAS

BUREAU/DIVISION/SCHOOL:

SDO Kabankalan City

Date of Filing: November 29, 2019

NAME	Position/Designation	Permanent Station
1. ELVIE R. VERDE	EPS	SDO Kabankalan City
<b>Purpose of Travel</b>	To attend the Annual Consultative Forum on Work Immersion	
<b>Activity Organized/ Sponsored By</b>		
<b>Period Covered</b>	December 1-6, 2019	
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
<b>Venue/Destination</b>	DepEd EcoTech Center, Cebu City	
<b>Expenses Covered</b>	(subject to the usual accounting and auditing rules and regulations)	
<b>Fund Source (Pap Code/...)</b>	Downloaded HRTD Funds	

Recommending Approval:

  
BERNADIN T. BENDO  
EPS, OIC-CID

Date: \_\_\_\_\_

Approved:

  
PORTIA M. MALLORCA, PhD, CESO V  
Schools Division Superintendent

Date: \_\_\_\_\_



Republic of the Philippines  
Department of Education  
**REGION VI – WESTERN VISAYAS**  
Duran Street, Iloilo City



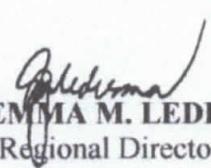
Document Name	Unnumbered Regional Advisory
Document No.	DepEd RO6-CLMD-URA-019
Date Created	November 28, 2019
Revision No./Date	New
Page	1

### ADVISORY

In compliance with Memorandum No. 174 s. 2019 from the Office of the Annalyn M. Sevilla Undersecretary Officer-in-Charge, this advisory is issued for the information of the Schools Division Superintendent of Kabankalan City, Sagay City, Escalante City and Bacolod City.

### ANNUAL CONSULTATIVE FORUM ON WORK IMMERSION

1. The Department of Education (DepEd), through the Bureau of Curriculum Development (BCD) will conduct the **Annual Consultative Forum on Work Immersion** from December 2 to 6, 2019 at the DepEd EcoTech Center, Cebu City.
2. The following are the participants to this workshop, who are expected to strictly observe the following schedule:
  1. Elvie Verde – EPS, Kabankalan City
  2. Jojery Dionaldo – EPS, Sagay City
  3. Marivic Romero – EPS, Escalante City
  4. Susan Jalwin – EPS, Bacolod City
3. Travel expenses of the participants shall be charged against Human Resource Training and Development (HRTD) Funds to be downloaded to the concerned divisions, subject to the usual accounting and auditing rules and regulations.
4. Any amount that exceeds the allotted budget for transportation and other incidental expenses shall be charged against local funds.
5. The first meal to be served will be breakfast on **December 2**, and the last meal will be lunch on **December 6, 2019**.
4. For more information, please contact Mr. Mark Anthony V. Bercando, Supervising Education Program Specialist at [mark.bercando@deped.gov.ph](mailto:mark.bercando@deped.gov.ph) or call tel. no. (02) 8632-7746 for inquiries and clarifications.
5. For your information and guidance.

  
**MA. GEMMA M. LEDESMA**  
Regional Director