





Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
Tayum St., Barangay 8, Kabankalan City, Negros Occidental
Tel. No. (034) 471-2003 • (034) 471-2454



<u>AUTHORITY TO TRAVEL</u>		CONTROL NO:
REGION VI - WESTERN VISAYAS BUREAU/DIVISION/SCHOOL: SDO Kabankalan City		14447
Date of Filing:	December 4, 2019	
NAME	Position/Designation	Permanent Station
JONALYN DELA CERNA	SEPS-SMME	SDO Kabankalan City
ALDWIN MARCO BENDO	Dentist II	SDO Kabankalan City
ROWENA BOLO	EPS II-SMME	SDO Kabankalan City
NOEMI BARAÑAO	Nurse II	SDO Kabankalan City
Purpose of Travel	To attend the Post Evaluation of 3-Star Schools Validation and the 3rd SBM-WinS Regional Learning Exchange	
Activity Organized/ Sponsored By		
Period Covered (Inclusive of Travel Time)	December 16-18, 2019	
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
Venue/Destination	Bacolod City	
Expenses Covered	(subject to the usual accounting and auditing rules and regulations)	
Fund Source (Pap Code/...)	Local Funds / downloaded funds to Negros Occidental Division	
Recommending Approval:	Approved:	
 _____ PETER J. GALIMBA Asst. Schools Division Superintendent	 _____ PORTIA M. MALLORCA, PhD, CESO V Schools Division Superintendent	
Date: _____	Date: _____	



Republic of the Philippines
Department of Education
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City of Kabankalan



Tel. No. (034) 4710-192

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This is to endorse the following Schools Division Office of Kabankalan City employees to attend the Post Evaluation of 3-Star Schools Validation and the 3rd SBM-WinS Regional Learning Exchange on December 16 - 18, 2019 at Bacolod City.

1. Jonalyn Dela Cerna – SEPS-SMME
2. Aldwin Marco Bendo – Dentist II
3. Rowena Bolo – EPS II – SMME
4. Noemi Baraňao – Nurse II

DIVISION PERFORMANCE MANAGEMENT TEAM


PETER J. GALIMBA
OIC – ASDS

BERNADIN T. BENDO
EPS, CID-OIC


CECILIA G. ABELLO
Chief, SGOD

ARNOLD S. MAGDAET
AO – V


EULYNE D. LUCERNA
SEPS – HRD

14447

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REGIONAL MEMORANDUM
No. 375 s. 2019

Post Evaluation of 3-Star Schools Validation and the 3rd SBM-WinS Regional Learning Exchange

To: Schools Division Superintendents

1. The Field Technical Assistance Division, this office, through the Regional SBM-WinS Technical Working Group, will conduct the **Post Evaluation of 3-Star Schools Validation and the 3rd SBM-WinS Regional Learning Exchange** on **December 16-18, 2019**, venue is yet to be determined (within Bacolod City area).
2. This activity aims to evaluate the processes involved and the performances of committees in the conduct of the abovementioned activities, identify strengths and areas for improvements in the conduct of the 2 activities; and draft an improved design and processes to be adopted for the next cycle of validation and learning exchange.
3. Expected participants from Schools Divisions are **Division SBM-WinS Coordinators** and **division personnel who served as validators** of SDO-recommended Three-Star Schools. From the Regional Office, participants are FTAD personnel and support staff.
4. Registration starts at 8:00 AM on December 16, 2019. First meal to be served is breakfast in day 1. Participants must bring accomplishment reports and findings on schools visited and assigned committees, a laptop, pocket WIFI and extension cord.
5. Travel and other incidental expenses of participants shall be chargeable against **local funds** while board and lodging shall be chargeable against **downloaded funds to Negros Occidental Division**, subject to the usual accounting and auditing rules and regulations.
6. Wide dissemination of this Memorandum is desired.


MA. GEMMA M. LEDESMA
Regional Director

Enclosure: none
Reference: SBM-WinS Workplan 2019
Allotment: 1--(RO 12-94)
To be included in the Perpetual Index under the following subjects:
SBM WinS