



Republic of the Philippines  
 Department of Education  
 Region VI-Western Visayas



**SCHOOLS DIVISION OFFICE OF KABANKALAN CITY**  
 Tayum St., Barangay 8, Kabankalan City, Negros Occidental  
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**AUTHORITY TO TRAVEL**

CONTROL NO:

14457

REGION VI -WESTERN VISAYAS  
 BUREAU/DIVISION/SCHOOL:

SDO Kabankalan City

**Date of Filing:** December 4, 2019

NAME	Position/Designation	Permanent Station
ARCHY MAR P. AGUILAR	T-I	Bugtong ES
KRISTINE BARBASA	P-I	Inapoy ES
<b>Purpose of Travel</b>	To attend the Workshop on the Contextualization of HRD Policies and Succession Planning	
<b>Activity Organized/ Sponsored By</b>	HRDD	
<b>Period Covered</b>	December 8-13, 2019	
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
<b>Venue/Destination</b>	Eagle's Hotel, San Jose, Antique	
<b>Expenses Covered</b>	(subject to the usual accounting and auditing rules and regulations)	
<b>Fund Source (Pap Code/...)</b>	Local Funds/School MOOE/2019 ROP-MOOE	

**Recommending Approval:**

**Approved:**

  
**PETER J. GALIMBA**  
 Asst. Schools Division Superintendent

  
**PORTIA M. MALLORCA, CESO V**  
 Schools Division Superintendent

Date: \_\_\_\_\_

Date: \_\_\_\_\_

 Republic of the Philippines Department of Education <b>REGION VI – WESTERN VISAYAS</b> Duran Street, Iloilo City	 <b>ISO 9001:2015          CERTIFIED</b>	Document Name	Workshop on Contextualization
		Document No.	DepEd RO6-HRDD- RM-036
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		Revision No./Date	New
		Page	Page 1 of 1

REGIONAL MEMORANDUM  
 No. 383 s. 2019

DEC 03 2019

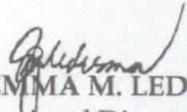
**Workshop on the Contextualization of HRD Policies and Succession Planning**

**TO: Schools Division Superintendents**

- The Department of Education Regional Office VI (DepED RO VI), through the Human Resource Development Division and in coordination with the Division of Antique, will conduct a **Workshop on the Contextualization of HRD Policies and Succession Planning** on **December 9-12, 2019** (exclusive of travel time) at **Eagle's Hotel, San Jose, Antique**.
- The objective of this workshop is to review for contextualization existing policy guidelines on human resource development and succession planning.
- Participants to this activity are the Division HRD SEPS and EPS II, identified NEAP-R6 facilitators, RO-HRDD and Antique Division program management teams.

NEAP-R6 Facilitator	Division	NEAP-R6 Facilitator	Division
Joan Adoyogan	Roxas City	Joven Madera	Iloilo City
Demar Cahilig	Antique	Leny Nillos	La Carlota City
Evelyn Cercado	Roxas City	Aurelio Odiong	Antique
Albert Enopiques	Antique	Ramon Paras Jr.	Roxas City
Nerio Benito Eseo	Iloilo City	Moonyeen Rivera	Cadiz City
Lalain delos Santos	Capiz	Joan Sandoval	Iloilo

- Travel expenses, per diem and incidental expenses of participants shall be charged to local funds while their food and accommodation, supplies and materials shall be charged against 2019 ROP-MOOE subject to the existing accounting and auditing rules and regulations.
- First and last meals will be PM snacks on December 9 and December 12, 2019, respectively.
- It is understood that in the conduct of this activity there shall be no discrimination in the provision of Learning and Development interventions on account of age, school, gender, civil status, disability, religion or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
- This Memorandum serves as Travel Authority.
- Immediate dissemination of this Memorandum is desired.

  
**MA. GEMMA M. LEDESMA**  
 Regional Director

Encl: None  
 Reference: None  
 To be indicated in the Perpetual Index  
 under the following subjects:

CONTEXTUALIZATION                      POLICIES                      WORKSHOP

HRDD/SFDS/RM- Workshop on the Contextualization of HRD Policies and Succession Planning

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