



Republic of the Philippines  
Department of Education  
Region VI-Western Visayas  
**SCHOOLS DIVISION OFFICE OF KABANKALAN CITY**  
Tayum St., Barangay 8, Kabankalan City, Negros Occidental  
Tel. No. (034) 471-2003 • (034) 471-2454



## **AUTHORITY TO TRAVEL**


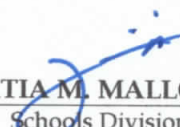
CONTROL NO:

REGION VI -WESTERN VISAYAS  
BUREAU/DIVISION/SCHOOL:

SDO Kabankalan City

14462

**Date of Filing:** December 5, 2019

NAME	Permanent Station
DEXYLL GARL DE JESUS	SDO Kabankalan City
BEULAH VIDAL	Daan Banua NHS
SARAH GRACE CALAMAY	Talubangi NHS
RILMA SANTIAGO	Binicuil NHS
JOHNIE PERACULLO	Florentino Galang, Sr. NHS
<b>Purpose of Travel</b>	To attend the Career Guidance Advocates Network of Negros Occidental(CGANNO, Inc.) 4th Quarter Meeting
<b>Activity Organized/ Sponsored By</b>	DOLE
<b>Period Covered</b>	December 6, 2019
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	DOLE-Sugar Workers Development Center(SWDC), Cottage Road, Bacolod City
<b>Expenses Covered</b>	(subject to the usual accounting and auditing rules and regulations)
<b>Fund Source (Pap Code/...)</b>	Local Funds / School MOOE / MOOE
<b>Recommending Approval:</b>	<b>Approved:</b>
 _____ CECILIA G. ABELLO CES-SGOD	 _____ PORTIA M. MALLORCA, PhD, CESO V Schools Division Superintendent
Date: _____	Date: _____



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**Schools Division Office of Kabankalan City**  
City of Kabankalan



Telefax No.: (034) 4712003 Email: kabankalan.city001@deped.gov.ph

**DIVISION MEMORANDUM**

**TO :** Asst. Schools Division Superintendent  
Chief, CID & SGOD  
Public Schools District Supervisors  
School Heads Concerned  
Guidance Counselors and Advocates

**FROM :** **PORTIA M. MALLORCA, PhD, CESO V**  
Schools Division Superintendent *PJM*

**SUBJECT :** Career Guidance Advocates Network of Negros Occidental (CGANNO, Inc.) 4<sup>th</sup> Quarter Meeting

**DATE :** 05 December 2019

1. The Department of Labor and Employment invites five (5) Guidance Counselors and Advocates from our Division to attend the Career Guidance Advocates Network of Negros Occidental (CGANNO, Inc.) 4<sup>th</sup> Quarter Meeting on December 6, 2019 (Friday), 1:30 PM at DOLE-Sugar Workers Development Center (SWDC), Cottage Road, Bacolod City. Enclosed is the letter of invitation from DOLE-Negros Occidental Field Office.
2. The following are advised to attend the above-mentioned activity:

<b>DEXYLL GARL G. DE JESUS</b>	-	Division Office
<b>BEULAH VIDAL</b>	-	Daan Banua NHS
<b>SARAH GRACE CALAMAY</b>	-	Talubangi NHS
<b>RILMA SANTIAGO</b>	-	Binicuil NHS
<b>JOHNIE PERACULLO</b>	-	Florentino Galang Sr. NHS

3. There is no registration fee.
4. For further information and clarifications, you may contact **Dexyll Garl G. de Jesus** at 09155207505.
5. Travel and other expenses incurred shall be charged against local funds and/or MOOE subject to usual accounting and auditing rules and regulations.
6. Immediate dissemination of this memorandum is required.

*✓*



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Region Office No. VI  
**NEGROS OCCIDENTAL FIELD OFFICE**  
Cottage Road, Bacolod City

November 28, 2019

**MS. PORTIA M. MALLORCA**

Office of the Schools Division Superintendent  
Department of Education – Regional Office No. VI  
Division of Kabankalan City

Dear Ms. Mallorca:

Greetings!

First of all, we would like to thank your Office for allowing the Career Guidance and Advocates in Negros Occidental under your division to attend the special meeting in preparation to the 8<sup>th</sup> Regional Career Advocacy, Employment, and Human Resource Congress held last September 3, 2019 at Sugar Workers Development Center, DOLE-Negros Occidental Field Office. The special meeting was a success attended by a total of eighty-six (86) Guidance Counselors from both public and private schools, colleges, and universities in Negros Occidental and produced a new set of officers for this term.

To set off the plans and targets, this Office together with CGANNO, Inc. will be conducting a Career Guidance Advocates Network of Negros Occidental (CGANNO, Inc.) 4<sup>th</sup> Quarter Meeting onset with the Induction of Officers in order to communicate the thrusts, updates, issues and concerns regarding the profession and to strengthen and set the direction and the activities of the network together with the Head of Office, Ms. Mary Agnes N. Capigon.

In this connection, we would like to request for the assistance of the Department of Education in enjoining five (5) Guidance Counselors and Advocates from DepEd Division of Kabankalan City, to attend the above-mentioned activity through the issuance of a Memorandum Order, since the activity will have very substantial impacts on the GCs and career advocates which they can use in effectively carrying out their respective duties as career counselors of today's youth.

The 4<sup>th</sup> Quarter Meeting is scheduled on **December 6, 2019 (Friday), 1:30 PM** and it will be held at the **DOLE – Sugar Workers Development Center (SWDC), Cottage Road, Bacolod City.**

We are looking forward for your positive response to this request and should there be any questions and/ or clarifications on the matter, you may contact **Ms. Quennie Zairah F. Pueblo** at numbers **(034) 709-1690** and **+63917-850-3005**.

Thank you very much.

Very truly yours,

  
**MARY AGNES N. CAPIGON**  
Head, DOLE – Negros Occidental Field Office