



Republic of the Philippines  
 Department of Education  
 Region VI-Western Visayas  
**SCHOOLS DIVISION OFFICE OF KABANKALAN CITY**  
 Tayum St., Barangay 8, Kabankalan City, Negros Occidental  
 Tel. No. (034) 471-2003 • (034) 471-2454



**AUTHORITY TO TRAVEL**

CONTROL NO:

REGION VI - WESTERN VISAYAS  
 BUREAU/DIVISION/SCHOOL:

SDO Kabankalan City

14486

**Date of Filing:** November 4, 2019

NAME	Position/Designation	Permanent Station
1. RUBEN A. SAQUIAN	P-I	Carol-an ES
2. AL VILLANUEVA	T-II	Binicuil NHS
3. SHERYL DEMICILLO	Teacher	FGS NHS
<b>Purpose of Travel</b>	To officiate in Wushu during the Area IV Athletic Meet 2019	
<b>Activity Organized/ Sponsored By</b>		
<b>Period Covered</b>	November 13-15, 2019	
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
<b>Venue/Destination</b>	La Carlota	
<b>Expenses Covered</b>	(subject to the usual accounting and auditing rules and regulations)	
<b>Fund Source (Pap Code/...)</b>	School MOOE	

**Recommending Approval:**

**Approved:**

  
**PETER J. GALIMBA**

Asst. Schools Division Superintendent

Date: \_\_\_\_\_

  
**PORTIA M. MALLORCA, PhD, CESO V**

Schools Division Superintendent

Date: \_\_\_\_\_



**DepED**

Region VI - Western Visayas  
**SCHOOLS DIVISION OFFICE OF LA CARLOTA CITY**  
Locsin Ledesma St. Brgy. I Poblacion, La Carlota City  
Tel./Fax (034) 735-1931  
Email Address: [deped.lacarlota@deped.gov.ph](mailto:deped.lacarlota@deped.gov.ph)  
Facebook: DepED La Carlota  
Website: [depedlacarlota.com](http://depedlacarlota.com)



November 7, 2019

PORTIA M. MALLORCA Ph. D., CESOV  
Schools Division Superintendent  
Division of Kabankalan City

Thru: ROMEO POYOGAO  
Education Program Specialist- MAPEH

The division of La Carlota City will be hosting Area IV Athletic Meet on November 13-15, 2019.

In line with this, we would like to request from your division, Mr. Al Villanueva, Mr. Ruben Saquian, and Miss Sheryl Medecilo WUSHU SANDA Officiating Officials, to share with us their skills and expertise to officiate on November 15, 2019.

Hoping that this would reach your favourable approval. Thank you and God Bless!

Very truly yours,

*THRU/DEPT.*  
NAP R. VINSON  
Tournament Manager

Noted:

*Romeo Jamison*  
ROMEO JAMISON  
Division Sports Coordinator